

TEACHER OF LAW

POST	MPS/UPS
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Line Management

Responsibility is to an appropriate member of SLT.

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions document.

You are required to carry out the duties of a classroom teacher as detailed below:

- To contribute to the development of curriculum courses and the delivery of the National Curriculum
- To plan schemes of work within the area, prepare lessons and maintain a record of work for each teaching group
- To teach according to the educational needs of the groups allocated and mark all work carried out by those students
- To set homework of a meaningful and appropriate nature, having regard to students' abilities
- In cases of foreseen absence, to set meaningful and appropriate work for all classes
- To assess and monitor students' progress, maintain records and report on the development, progress and attainment of students in accordance with school and curriculum area policy
- To review from time to time methods of teaching and programmes of work
- To participate, as appropriate, in arrangements for further training and professional development as a teacher
- To take all reasonable steps to maintain good order and discipline among students, monitor their attendance and safeguard their health and safety, both when they are authorised to be on school premises and when they are engaged in authorised school activities elsewhere
- To prepare students for external examinations and participate in internal moderation
- To participate, as appropriate, in meetings at the school which relate to the curriculum, and administration or organisation of the school
- To participate in the school pastoral system, providing guidance and advice to students and to attend parent/teacher consultation evenings
- To carry out such duties as may be requested by the Headteacher in accordance with school policy

King Edward VI Academy Trust in Birmingham is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Shortlisted candidates will have online content checks undertaken before interview. The successful applicant will also be subject to an enhanced DBS check. Please note, where a role involves engaging in regulated activity relevant to children, it is a criminal offence to apply for the role if the applicant is barred from engaging in regulated activity relevant to children.

King Edward VI Academy Trust in Birmingham is committed to equal opportunities in employment and positively welcome your application irrespective of your age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

Conditions of Employment

The above responsibilities are in accordance with the requirements of the Education Act 2002 and statutory Orders in terms of duties and working time (including those special provisions relating to the proportion of teaching time within working time for guaranteed time specifically for assessment, planning and preparation), also any local agreements, local authority circulars and guidelines giving interpretations of teachers' conditions of employment.

Notes

1. **Special Conditions**

A teacher on the upper pay scale shall meet the performance threshold standards as specified in the School Teachers' Pay and Conditions Document.

The duties required of a teacher under this job description shall be such as require the exercise of a teacher's professional skills and judgement.

2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.

3. This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once every two years and it may be subject to modification or amendment at any time after consultation with the holder of the post.

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I have read the above job description and agree to its contents.

Name.....

Date.....