



**KING EDWARD VI
LORDSWOOD
SCHOOL FOR GIRLS**

Educational excellence for our City

Year 7 Induction

2026



Together, we thrive and add value to the world

BE READY ✓ **BE RESPECTFUL** ✊ **BE RESILIENT** ⚡

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WELCOME TO THE TRUST

Hello Parents and students in Year 6, I am the Headteacher of King Edward VI Lordswood School for Girls, and I am delighted that you have chosen our school as your secondary school. I am very proud of our Lordswood community, and know that once you join us, you will thrive here and benefit from our rich curriculum and extra curricular programmes.

Being at our school means you are part of the King Edward VI Foundation, Birmingham, which is a centre of outstanding education, respected in the city and across the country. We, as staff, feel it is a privilege to work for the Foundation and you will feel proud of being a part of it too, when you start your Lordswood journey.

I look forward to meeting you all on Induction Day in July and to welcoming you, in person, to our wonderful school.

Mrs Cooney

WELCOME TO YEAR 7

Hello Year 6, I expect you are thrilled at having obtained a place at King Edwards Lordswood School for Girls for September! We are certainly looking forward to meeting you.

Our current Year 7 students have helped me to compile the Top Tips section of this booklet especially for you, as it contains lots of information that you, as a new student, might need. I know that new Year 7s are always full of questions, and that is perfectly understandable, as you are about to start a new journey in your life. I am the Head of Year 7 and am responsible for making sure you have everything you need, answer any questions you may have and be some one you can come to should you need advice. I also teach English, so some of you may have me as your teacher!

I asked the current Year 7s to think of some adjectives to describe their experience of Lordswood and this is what they said: 'interesting', 'fun', 'amazing', 'stimulating', 'caring', 'supportive' and 'loving'. I am happy that they think this about our school. Finally, after a few weeks I always ask the new Year 7s if they prefer secondary or primary school and almost everyone shouts out, 'secondary school'!!! I hope that you will also shout that out when I ask you towards the end of September.

Meanwhile, have a wonderful and safe summer.

Mrs Peniket



WELCOME LETTER

March 2026

Dear Parent/Carer

We are delighted that your daughter has chosen King Edward VI Lordswood School for Girls as her secondary school, and look forward to meeting you both in the near future. We are looking forward to welcoming you to our King Edward VI Lordswood family.

Please keep this information booklet in a safe place, as it contains important information about your daughter's transition from Year 6 to Year 7.

Please ensure that you have completed all the relevant documents on our Applicaa system. Any queries regarding this can be directed to Ms Kellyann Coggins, in the school office.

On **Wednesday, 1st July, 2026**, we invite your daughter to attend the **King Edward VI Lordswood School for Girls Induction day**. You are also invited to join us at 2.00 pm on 1st July, to hear the speeches by myself, the Headteacher and the Deputy Headteacher in the Hall, regarding your daughter's transition. Please see page 4 for further details of the Induction day.

We sincerely hope that your daughter is looking forward to starting at King Edward VI Lordswood School for Girls, and that she flourishes during her time here.

Yours sincerely



Deborah Peniket
Head of Year 7/Teacher of English

IMPORTANT DATES FOR YEAR 7 INDUCTION PERIOD – 2026

Wednesday 1st July 2026 - New Year 7 Induction day

- Year 6 students should arrive at the Knightlow Road entrance for 8.45 am (no earlier please). Please could parents leave their child at the entrance and students will be escorted to the Hall by our current staff and student helpers.
- On Induction day please provide your child with a packed lunch, drink and snack for morning break. Students should wear casual clothes and trainers suitable for outdoor activities. Also, please bring a pencil case along with some colouring pencils.
- At 2 pm on Wednesday, 1st July, parents are invited to meet the Headteacher (Mrs Cooney), the Deputy Headteacher (Mrs Betty) and the Head of Year 7 (Mrs Peniket), and their daughter's Year 7 Form Tutor, in the school Hall. We would politely request that only parent/carers attend this meeting and that younger siblings or other members of the family do not attend, due to limited space. You should enter the school through the Knightlow Road entrance, and register in the conservatory. Unfortunately, there will not be any parking on site, but you can park outside of school on the surrounding roads. We ask that you are respectful when parking, as we highly value the positive relationships that we have with our neighbours. Students can be collected at 2.45 pm after the presentation. Thank you.
- If you are eligible for free school meals please email Mrs Peniket in advance to order a packed lunch (d.peniket@lsg.kevibham.org)

Thursday 3rd September 2026 - Year 7 students start school

- New Year 7 students will start Lordswood School for Girls at 8.30 am on Thursday, 3rd September. On this day they will be the only students in the main school (see uniform guide)
- Students should wear full school uniform (see uniform guide).
- Your daughter should bring her autobiography shoe box on this day but she will not need to bring her PE kit on this day (see page 8 for more information).
- Please ensure that you contact the locker company directly should you wish to secure a locker for your child. Please ensure that your daughter knows the combination number on the first day of school and the location of her locker.

PASTORAL SUPPORT



Mr M McDonald
Family Support Worker &
Isolation Manager



Mrs L Betty
Deputy Headteacher
Lead DSL



Mrs A Uffindall
Early Help &
Inclusion Co-Ordinator



Ms D Baxter
Behaviour &
Wellbeing Mentor



Mrs P McKenzie
Behaviour Manager



Mrs J Clarke
Head of Houses



Mr H Cross
Associate Assistant
Headteacher Inclusion SENCO

FREE SCHOOL MEALS INFORMATION

Lordswood Academy Trust has introduced a new system for checking eligibility for Free School Meals online. If you receive any of the following benefits listed below, then you may be eligible for Free School Meals which is currently £2.85 per day:

- Income Support
- Income Based Jobseekers Allowance
- Support under Part VI of the immigration and Asylum Act 1999
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross household income of no more than £16,190)
- The Guaranteed Element of State Pension Credit
- Income Related Employment and Support Allowance
- Any family in receipt of Universal Credit will qualify for this support
- Working Tax Credit run on – paid for 4 weeks after you stop qualifying for Working Tax Credit

As part of the application you will be required to provide your National Insurance number and confirm that you are in receipt of one of the benefits listed above. You will also need to provide your name, address and date of birth. On completion, each applicant will be issued with a unique reference number. **Please note a separate application is required for each child.**

You can apply through the school website. When you access the home page of the school website just click on the “Parents.” In the “Free School Meals” column there is a drop down list; this will show the link to Free School Meals. Please start the process as a new applicant. Alternatively, you can apply at www.link2ict.org/fsm or www.gov.uk/apply-free-school-meals

Even if you do not plan for your daughter to use the FSM allocation, we do ask that all parents apply that are eligible. This is because by registering for Free School Meals, schools receive additional funding known as Pupil Premium, which is £1035 per pupil which can be used to enrich the education received by your child.

If you have any questions regarding these changes please contact the school office.



LOCKER INFORMATION

RML provides lockers for pupils at King Edward VI Lordswood School for Girls.

The lockers are owned by RML and are available for students to rent on an annual basis. Rental costs are £30 per year allowing use from September through to July. Please note all bookings terminate at the end of the school year in July. We apologise but there is no discount for lockers booked late in the year.

The locker size is as follows:

Height: 450mm
Width: 300mm
Depth: 450mm

To guarantee a locker please book online at our website www.rentmylocker.co.uk

Lockers for September 2026 – July 2027 are available online from **12pm on 17th June**. Lockers are subject to availability please book early to avoid height/location disappointment.

All available lockers are shown online.

All rentals are subject to our terms and conditions which are available during the booking process.

Please note we are a separate entity from the school and all dealings will be directly with ourselves.

The Rent-My-Locker team

RentMyLockerLtd,,UnitD,Batford Mill, LowerLutonRoad,Harpenden,Herts,AL55BZ

Email:sales@rentmylocker.co.uk web: www.rentmylocker.co.uk

YEAR 7 AUTOBIOGRAPHY SHOEBOX

During your first week at KEVI Lordswood School for Girls in September, you will participate in a number of activities which form our Induction week programme.

On Thursday, 3rd September, 2026, please bring into school with you the following items to discuss with your peers and to present to the class as a speaking and listening task:

- A shoe box which contains:
- 3 items which tell us something about you and your life.

Examples of items could be:

- A photograph
- A certificate or medal
- An item from a memorable holiday
- A favourite toy
- A book
- Something from primary school

The list above contains suggestions only; please feel free to bring in any items that are personal to you and that you feel happy talking about in front of the class.

We are looking forward to learning all about you!



DAY UNIFORM-KS3/KS4 (Quick guide)

Hair –blue/black hair accessories only. Natural hair colour only

Makeup –not allowed

Jewellery –one plain silver/gold stud in each earlobe. No necklaces, rings, bracelets.

Shirt –open or closed neck, we don't mind which.

Closed neck –the top button must be done up

Open neck shirt – vests/t-shirts must not be visible

Badges –year badge must be worn every day

Tie –if you wear a closed neck shirt, you must wear a tie. Must show at least 4 gold stripes.

Jumper –optional. If too hot this must be removed before the blazer. We should never see a student wearing a jumper without a blazer

Blazer –navy, with school logo on the pocket, must be with student at all times, must be worn on corridors. Only piece of uniform that has to be purchased from school approved supplier.

Trousers –navy, tailored trousers only. Should not be tight fitting nor stretch material. Must be long enough to cover the ankle bone. We do not allow cropped trousers.

Skirt –navy in colour, can be pleated or straight. Should not be stretchy material e.g. not lycra. Should not be rolled at the top. Must be knee length. Please buy slightly longer to allow for growth. We do allow skirts to be up to 2cm above the knee in the summer term due to growth.

Shoes –plain, low heel, business like shoes. Must not look like trainers/pumps. Must be leather or leather look (e.g. 'can be polished' - no fabric). Boot allowed under trousers

Socks –should be blue or black. Ankle or knee length. Should be plain (no patterns or bows)

Tights –should be blue or black. Should be plain (no patterns)

DAY UNIFORM–KS3/KS4 (detailed)

BLAZER	Navy blazer, KEVI logo on the left hand pocket. Must be worn in the corridors during lesson changeovers. Can be removed with staff permission in lesson if the room is warm, however it is expected that the optional jumper is removed before the blazer.
BADGES	Year badge must be worn at all times on the left lapel of the school blazer. A charge will be made to replace lost badges. Only pin badges provided by the school are permitted to be worn on the school uniform. One appropriate charity pin badge can also be worn as long as it is non-partisan or non-political (in line with DfE guidance).
WHITE SHIRT	Plain white shirt with either open neck or button up neck. If wearing a button up neck, the top button must be done up at all times and tie must be worn. Shirts should be tucked in all at all times. A plain white vest or t-shirt can be worn underneath but must not be visible through the shirt or above the neckline of the shirt e.g. a round neck top should not be worn with an open neck shirt.
SCHOOL TIE	If wearing a button neck shirt, the school tie must be worn at all times with at least four gold stripes showing below the knot, the knot should cover the top button of the shirt.
JUMPER	This is an optional piece of uniform. Plain navy, V-necked jumper with the option of KEVI logo added. If worn, the jumper must be worn under the blazer, not instead of the blazer. Jumpers should not be tucked in to skirts/trousers or tied up at the back. Cardigans, hoodies, sweatshirts and similar are not allowed to be worn at any time on school site. When jumpers are not being worn, they must be placed in the student's bag or locker (not worn around the waist or over shoulders).
SKIRT	Plain navy blue. The length of the skirt should be knee length. It should be no longer than mid-calf. We do allow skirts to be up to 2cm above the knee in the summer term due to growth. The waistband should not be turned over. Split skirts or skirts in denim, corduroy, knitted wool, or stretch fabrics are not allowed.



DAY UNIFORM-KS3/KS4 (detailed)

TROUSERS	Plain navy blue, full length, straight legged, tailored trousers. Trousers in denim, corduroy and stretch fabrics or skin tight trousers are not allowed. Skinny fit and tapered trousers are not acceptable. Cargos are not permitted. Trousers should cover the ankle bone. Ankle length/cropped trousers are not permitted. Belts, if worn, should be plain.
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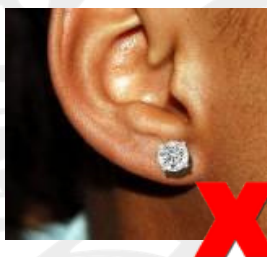


SOCKS/ TIGHTS	Plain socks/tights in navy blue or black. Socks/tights should not have any ribbons or patterns on them. Socks should be knee or ankle length.
HEAD SCARVES	Any plain navy blue headscarf can be worn. Skull caps, if worn, should be plain and the same colour as the headscarf. Lace or beading is not permitted. The headscarf should be worn in a way as to allow the logo on the school blazer or jumper to be visible.
SHOES	Shoes should be plain black leather or fake leather with low heels (no higher than 2.5cm). Flat, low ankle boots (no more than eight eyelets if of a lace up variety) can be worn under trousers, trouser should not be tucked into boots. Full length/knee length boots are not permitted. Boots are not permitted with skirts. Large decorative bows and buckles etc are not allowed. Sandals, platform shoes, high heeled shoes, fabric shoes, pumps and trainers (or look like trainers) are not acceptable. Shoes with coloured logos are not permitted e.g. Kickers. Coloured stitching is not permitted. Soles should be black.



ACCESSORIES–KS3/KS4

JEWELLERY	One small, discreet religious symbol can be worn as long as it is not visible. One wrist watch, not a smart watch, is permitted. One plain, silver or gold stud, which must not be jewelled style, in the lower lobe of each ear is permitted. Piercings of any other description are not allowed. No other jewellery is permitted e.g. no rings, bracelets or necklaces. If your religion requires you to wear more than one item, please discuss this with your child's head of year/pastoral manager.
HAIR STYLES	Hair must be of a natural colour. If extensions are worn, they must not be a different colour to the hair. Hair accessories (hair bands, bobbles, slides etc.) must be discreet and navy blue or black only.
COSMETICS	Temporary tattoos, false nails, coloured nail varnish, coloured contact lenses, non-medical tooth attachments (e.g. tooth gems), stickers on the face and make-up are not allowed. Henna is permitted following a religious festival, however students are not permitted to have henna on hands during examinations. We encourage families to consult the school calendar prior to having henna applied. We do not permit students to write on their hands. If students do have writing on their hands, they will be asked to remove it.



OTHER ITEMS –KS3/KS4 (detailed)

COAT	A warm, waterproof coat is advised as we do encourage students to spend time outside during break and lunchtimes. Hoodies, tracksuit tops and denim jackets are not suitable as outdoor wear. Students are not permitted to wear coats in the school building. Coats should be stored in lockers. Students without a locker will be required to carry their coats with them. Gloves and non-religious scarfs should be removed upon entry to the building e.g. woollen scarfs.
BAG	All students should bring a suitably sized school bag to school on a daily basis. School bags should be able to carry at least one A4 folder and a pencil case and should not contain any offensive or political messaging. Students should bring a pencil case containing at least two black pens, two pencils, one green pen, a white board pen, a ruler, a calculator, a glue stick and an eraser. Students should bring their school planner to school on a daily basis.
WATER BOTTLE	Reusable water bottles containing still water are required on a daily basis. Fizzy pop and energy drinks are not allowed. We encourage students to label water bottles with their name. During examinations only clear water bottles will be permitted in to the exam hall.
MOBILE PHONES	Mobile phones are not allowed to be used on the school site, this includes before and after school. Students in Year 7 -11 are not allowed to have a mobile phone on them during the school day. Mobile phones which are brought into school must be turned off and stored in the student's locker or handed in at the start of the school day. Any mobile phones belonging to Y7-Y11 students that are seen on the school site will be confiscated in line with the mobile phone policy (including on the internal path leading into or out of school). Sixth form students are permitted to carry their phones with them, but they should not be seen in the main building. Sixth form students are permitted to use their phone in the Sixth form social area only. Sixth form students are not permitted to use their phones to take photographs or video footage of staff or students.

NON-UNIFORM DAY –KS3/KS4 (detailed)

NON-UNIFORM DAYS DRESS CODE	On occasions when students are permitted to wear their own clothes (charity fund raisers, school trips and visits), it is important that students dress appropriately as the school is still a working environment. • Hats should be removed inside the school building. • Slash jeans should not be worn. • Skirts, shorts and dresses should be at least mid-thigh length • Usual school rules still apply to hair colouring. The following clothing is not allowed: • see-through clothing (e.g. see through blouses), • strapless or spaghetti strapped tops, • clothing that reveals the midriff, • clothing with inappropriate logos or slogans, this includes clothing that could be considered political or partisan. • flip flops, high heels, crocs or backless footwear. • Large hooped earrings are not permitted for health and safety reasons. • Nail extensions/false nails are not permitted for health and safety reasons. Moderate makeup and nail varnish is permitted on a 'non-uniform' day but should be removed before the following school day.
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ADDITIONAL INFORMATION

Confiscation of property: Any other which break the school rules will be confiscated, placed in an envelope and locked away and will be returned at the end of the half term in which they have been confiscated. All confiscated items need to be collected by a parent/carer and a letter will be sent home giving a time and date that the confiscated property can be collected. If items are not collected at the specified time, a further letter will be sent out and, should the item not be collected by this time, it will be discarded.

Enforcement of the uniform policy: It is the responsibility of parents to ensure that their daughter comes to school in the correct uniform. If there is a legitimate reason a note should be provided in the student planner. Failure to have a note from parent will result in a sanction being issued to the student. Please do not phone reception about missing/incorrect uniform as they will not have the capacity to pass this message on to all staff.

Form Tutors are expected to check uniform on a daily basis and students who are not in the correct uniform will be given a negative behaviour point. Repeatedly wearing incorrect uniform can lead to students being issued sanctions, sent home to change or being placed in isolation. Please see the school behaviour policy for more details.

All clothing and property should be clearly marked with the owner's name.



PE UNIFORM –KS3/KS4 (Quick guide)



Hair –needs to be tied back e.g. polytail/plaits

Headscarf –needs to be removed, or replaced with a close fitting, stretch sports hijab. This is for health and safety reasons.

Jewellery –ALL jewellery must be removed and stored in student bags.

T-shirt (compulsory) –Truex Akoa navy/white t-shirt with school logo. Must be purchased from approved supplier

Navy Rash vest (optional) –if students require extra warmth or prefer not to show their arms, they can wear a rash vest underneath their t-shirt

Jumper (compulsory)–Truex navy fleece with school logo. Must be purchased from approved supplier

Students can pick to wear any of the following:

- Plain navy tracksuit bottoms without patterns or logos that cover the ankle bone
- Navy and white Trutex Akoa panelled skirt
- Navy and white Trutex Akoa panelled shorts without a logo
- Navy and white Trutex Akoa track pants
- Navy and white Trutex Akoa leggings with KEVI logo on the ankle (these can only be purchased from the approved supplier)

White sport socks OR Akoa navy and white sports socks. Students MUST change socks for PE.

Astro Trainers –must be Astro trainers, not fashion pumps. Astro trainers are required to use the 4G pitch.



PE UNIFORM –KS3/KS4 (detailed)

All students must have the following school fleece and t-shirt.

T-SHIRT	Navy and white Trutex Akoa unisex polo shirt with the KEVI logo.
JUMPER	Trutex Akoa navy fleece with the KEVI logo.
<i>Families can then select which of the following items best suits their child's' needs (please note that students will take part in outside and inside activities throughout the year):</i>	
SHORTS	Navy and white Trutex Akoa panelled shorts without a logo
SKORTS	Navy and white Trutex Akoa panelled skort without a logo; navy and white Trutex Akoa panelled shorts without a logo
LEGGINGS	Navy and white Trutex Akoa leggings with KEVI logo
JOGGERS	Navy and white Trutex Akoa track pants without a logo Plain navy tracksuit bottoms without patterns or logos that cover the ankle bone;
<i>Additional guidance:</i>	
RASH VEST	Plain navy rash vest without logos can worn under the t-shirt for extra warmth or for modesty purposes, please note that this cannot be worn as an alternative to the t-shirt.
HEAD SCARF	In line with AfPE guidance, if students wish to wear a headscarf for PE, then it should be a sports hijab (i.e. stretch material, close fitting with no pins) -this is for safety reasons. Alternatively headscarves can be removed for PE lessons.
HAIR	Long hair must be tied back every lesson. Students should bring a hair bobble if they don't normally have their hair tied back in school
JEWELLERY	Please note that all jewellery must be removed for pe lessons including earrings, watches, bangles and any other items deemed unsafe by any member of staff.
SOCKS	Socks must be Akoa navy and white sports socks or plain white sports socks. Students should not wear the same socks for PE as they do for the rest of the school day, this is for hygiene reasons
ASTRO TRAINERS	All students should have a pair of astro trainers with non-marking soles for all lessons. Astro trainers are essential so students can safely use the 4G pitch when weather is poor. They are also suitable for use in the sports hall. Purchasing Astro trainers will avoid the additional cost of purchasing moulded football boots in addition to trainers. High-top boots and other 'fashion wear' pumps are not permitted as they do not offer the correct level of support.

Students who have PE first lesson will be permitted to wear their PE kit to registration. They will be required to bring their usual uniform to get changed in to after PE. Failure to bring the correct uniform to change into could result in students being removed from lessons/sanctions imposed (in line with school behaviour policy). Students who have PE last lesson will be permitted to wear their PE kit home.

ADVICE FOR PARENTS

- Make sure everything is named – including water bottles (we literally have hundreds of water bottles handed in each term).
- Put PE kit in a distinctive bag, this will make it easier to identify when they misplace it.
- Lost property is accessible to all students – it can be found in the wooden cupboard in the student foyer (where the review folders are kept). If your daughter has lost something get them to check lost property every day for a few weeks (often another student will have taken it home by accident).
- If you have an issue affording replacement uniform, please speak to your daughter's Head of Year. We do have a small stock of 'spare uniform' that we can loan students if required.
- Don't let your daughter convince you that everything has to have the school logo on it. Plain woollen navy blue jumpers from a supermarket are absolutely fine! The same with plain navy tracksuit bottoms – most supermarkets have really cheap plain ones in their school range.
- When purchasing the PE kit, remember that they will be required to go outside in the winter. To keep costs down we recommend joggers are the best value because these can be worn all year round and can be purchased from highstreet/supermarkets.
- Purchase skirts longer than the required length – students grow really quickly. If you buy them already 2cm above the knee then you will have to buy a new skirt before the end of the winter term.
- Hair grips are great for tightening waist bands if you struggle to find items to fit smaller waists
<https://www.youtube.com/watch?v=48Sv2IAPHtg>
- Purchase trousers slightly too long so students have room to grow. If you do find trousers become too short, many parents have found that they can extend the life of the trousers by unpicking the hem.
- Don't let your daughter convince you that everyone has pumps, lycra skirts, cropped trousers – trust me... they don't!
- Do not allow your daughter to have any piercings throughout the year. The best time to have a piercing is the start of the summer holiday so they have time to heal before returning to school. We can't allow students to wear any jewellery for PE even if they have only just been done.
- Please don't spend a fortune on expensive pencil cases, sandwich boxes/bags – you will be amazed how many they will 'misplace' over the years.
- Don't have henna designs applied any time around examinations – they will not be allowed to sit exams with henna on hands or arms.
- If unsure – please ask. We would prefer to answer lots of questions rather than you buy uniform that doesn't meet the school policy.



ADDITIONAL INFORMATION

- The uniform was designed following a full consultation involving students, parents and staff. Some examples of parent/student voice impacting the policy include:
- Blazer – there was an overwhelming number of students who wanted a blazer as part of their school uniform
- Patent shoes were allowed because parents indicated that this would reduce costs by enabling shoes to be purchased in supermarkets.
- PE fleece – feedback indicated that students wanted something that felt soft on their skin
- PE rash vest – feedback from students showed that some students wanted to be able to cover their arms without having to wear a thick jumper
- PE range – students highlighted that they wanted the option of short/skorts for wearing in the summer months when warm weather made legging/joggers too warm.
- PE range was changed from Navy/Gold to Navy/white due to supply issues highlighted by parent voice.
- Costs were reduced by reducing the amount of items containing the school logo (£3 per item that the logo was removed from), any items without the school logo can be purchased from a range of suppliers for example Trutex PE items are stocked in most uniform shops.
- Costs were reduced by introducing as many items as possible that could be purchased in supermarkets/high street shops e.g. skirt, shirts, jumpers, trousers, shoes, joggers, headscarves, rash vests, trainers.
- We explored a wide range of suppliers before selecting Clive Mark as our supplier of items containing the school logo. They were selected because they were significantly cheaper than other suppliers. By selecting as our main supplier they guaranteed to hold all items in stock – feedback from parents indicated that this was of high importance because you wanted to be able to access items quickly rather than having to order.
- Our main supplier offers a recycling scheme for old uniforms – if you donate old uniform you will receive a discount code for any new uniform purchased.
- Our main supplier offers a second hand uniform service. This involves old uniform being collected, sent to Trutex for cleaning and ‘renewing’ (tightening buttons, sewing any holes, replacing shoulder pads etc), these are then sold at a reduced price.
- If you do not want to return uniform to the supplier, the school collects any old/unwanted uniforms which it then uses to lend/donate to families who might not be able to afford new/second hand uniform.
- If your child has sensory issues due to a diagnosed need e.g. some students with ASD struggle with labels/certain textures, please speak to their nominated key worker about reasonable adjustments that we can make to ensure that uniform is not a barrier to learning.
- We pride ourselves in being a inclusive school. If there are any elements of the school uniform that cause concern for religious reasons, we encourage you to speak to your daughters achievement co-ordinator/pastoral manager in the first instance to explore possible adaptations that can be made.

Supplier:

<https://clivemark.co.uk/collections/king-edward-vi-lordswood-girls>

TOP TIPS FOR NEW YEAR 7S

We are current students at King Edward VI Lordswood School for Girls!

Maybe you recognise some of us from primary school.

We have compiled a list of top tips for starting secondary school to help you, based on our experience of transition from Year 6 to Year 7 last year. We look forward to meeting you in September.



AT KING EDWARD VI LORDSWOOD SCHOOL FOR GIRLS

compiled by our current year 7 students

ORGANISATION

- Always remember to pack your bag the night before
- Use your planner to record homework and check it regularly
- Don't worry about your first week. All you will need is a pencil case!
- If you have trouble finding a classroom you can look in your planner at the map or ask a teacher
- Use post-it notes at home to help organise homework and to remember things for school
- Ask at reception if you get lost or lose anything
- Please hand in your mobile phone to reception before school and collect it at the end of the day. It will be kept in a safe place and you will not need it during the school day. Or, you can keep it switched off in your locker but do not keep it in your school bag.
- Do not bring your bag to the canteen; leave it in your bag room or locker
- Corridors are busy and can be noisy. Always keep to the left
- There are boys in the sixth form. They may look tall but they are very nice.

FRIENDSHIPS

- Don't worry about keeping your old friends; you will make lots of new ones
- The older girls are actually very nice!
- Just be yourself
- Do not be scared to ask anyone for help
- Don't worry if you aren't in the same review group or lessons with your old friends; you will make lots of new friends!
- Remember that everyone feels the same as you during the first two weeks! You are not alone in the way you feel
- Some girls have come from schools without any friends at all so smile at every one to make them feel comfortable and happy
- Be aware that sometimes old friendships change; sometimes the people you walk to school with at the beginning can also change
- There are Year 11 peer mentors available to help with friendships or other personal issues

LOOKING AFTER YOURSELF

- The toilets are closed during lessons, so make sure you go during break and lunchtime
- If you ever need advice or help you can go to your review tutor, Mrs Peniket (Head of year 7), or Place2talk
- If you start your period in Year 7 always carry spare sanitary towels in your bag or ask for one at reception. There are also boxes around school that you can help yourself to products from.
- You can take bottles of water into lessons but not fruit juice or fizzy drinks
- The canteen is open before school, during break and during lunch time
- You will be given a lunch card to purchase items in the canteen. Your parents should top up your lunch card with money through their Parent App
- We don't use money in the canteen to buy food; we all use our dinner cards
- Change and wash your clothes regularly including tights and socks
- Wash your PE kit regularly too!
- You may like to use deodorant (but only bring roll-ons to school because sprays can trigger asthma attacks.
- Get plenty of sleep
- Try and walk to school for the exercise and to keep healthy and help the environment
- Make sure that you arrive at school well before the bell rings; you have to be through the gate before 8.25am
- Eat a healthy diet

AT KING EDWARD VI LORDSWOOD SCHOOL FOR GIRLS

compiled by our current year 7 students

GET INVOLVED IN SCHOOL LIFE

- Take part in any charity events to get praise slips
- Be happy
- Believe in yourself
- See the start of Year 7 as the beginning of a fantastic future!
- Help your review tutor in the mornings
- Join lots of extra-curricular clubs
- Find out where you can get extra help with homework (places like the learning base)
- Volunteer to help on open evenings and whole school events • Take part in the school production and Christmas concert
- Join a choir or orchestra
- Follow the school rules and you can't go wrong!
- Teachers want to help you so don't be afraid to come to us!
- Timetable for the week
- At Lordswood we operate a two week timetable: Week A and Week B
- Every single day we start school at 8.30am. This is the time we need to be in our form room we must be through the gate on Lordswood Road before 8.25am
- All lessons are one hour long
- Break is at 10.50am for 25 minutes
- Lunch is at 1.15pm for 40 minutes
- We finish at 3pm

Mock timetable - Year 7 (this is just a sample of how our two week timetable might look like). You will be given your timetable in September when you start at Lordswood.

Week A

Monday	Maths	Art	Spanish	Geography	English
Tuesday	Food tech	Food tech	Science	Science	Spanish
Wednesday	Citizenship	Geography	History	English	PE
Thursday	Spanish	Art	Art	Maths	Science
Friday	English	Music	Computing	Computing	Maths

Week B

Monday	Spanish	English	Geography	Maths	Science
Tuesday	Maths	Maths	PE	PE	Library
Wednesday	Geography	Citizenship	English	History	Science
Thursday	Art	Art	Spanish	Maths	Science
Friday	Music	English	Computing	PE	Maths

Every day in school we have DEAR, which stands for Drop Everything And Read. So, you have to make sure that you have a reading book in your bag every day in school, as the DEAR timetable enables you to read in one of your lessons every day for 20 minutes. This will be explained to you by your teachers when you start.

SIXTH FORM DRESS CODE

Students in the sixth form can wear their own choice of clothes as part of the transition to independent student life. Students must remember that they are members of the King Edward VI Lordswood School for Girls community and are role models for students in the lower years. We expect students to dress in a manner that is suitable for an educational environment and fits in with our priorities for health, safety and security, and is suitable for learning. It is a sixth form privilege to have a reasonable amount of personal choice but students also have a responsibility to dress in the expected manner. It is possible at times that students may not meet our expectations, and the Sixth Form Team reserves the right to send home any student wearing clothes that are deemed inappropriate for the school environment. The following list outlines our expectations.

The list, however, is not exhaustive and the overriding principle is that it is the judgement of staff that determines what is suitable.

Students should not wear:

- Any items that feature provocative/political/partisan images or slogans
- Clothes that are overly revealing
- Ripped jeans, designer or otherwise
- Footwear which could cause damage to flooring or pose a health and safety risk such as flip flops, high heels or backless footwear. Crocs are not permitted.
- Extreme piercings and tattoos are not considered appropriate for the sixth form environment

For safeguarding reasons students must be recognisable as members of King Edward VI Lordswood School for Girls Sixth Form:

- ID badges **MUST** be worn around the neck at all times (not in pockets)
- Hoods, hats or caps that obscure facial features should not be worn in the school building.





HEADTEACHER'S WELCOME

Thank you for taking an interest in applying for a role at King Edward VI Lordswood School for Girls. I feel truly privileged to be the Headteacher of such an amazing school. Our school is a community, and whilst we value academic success, this is not the only objective of our school. We pride ourselves in nurturing good citizens, we help to develop young people who have the knowledge, skills and the desire to make a difference to the world in which they live.

We have an excellent reputation for academic outcomes, every year our students achieve results significantly above the national averages. This year we were exceptionally proud that the progress made by students in year 11 placed us in the top 230 schools across the whole country out of 6500 schools, with pupil premium students outcomes being in the top 150 of all schools. We are equally proud of our inclusive and welcoming sixth form where the progress score was +0.27 which is the top 10 16-19 providers in Birmingham (4th highest state funded school sixth form in Birmingham).

What makes this possible? We have high expectations of all our students. We place great importance on high standards of uniform and behaviour. We ensure that students experience the highest standard of teaching alongside a broad and balanced curriculum, as well as a wide range of fantastic extra-curricular opportunities.

In September 2022, we formally joined the King Edward VI Academy Trust and we are already benefiting from the many fantastic opportunities that this has provided to everyone within our community. Students have benefited from a broad range of enrichment activities that are enriching their educational experience. In addition, our fantastic team of teachers have already started to benefit from professional development and collaboration opportunities, which will support our pupils to enjoy a rich and diverse curriculum.

We always put students at the heart of every decision that we make and will continue to do so whilst we strive for constant improvement.

Thank you for taking time to explore if King Edward VI Lordswood School for Girls would be the right school for you. We hope you love it as much as we do. If you cannot find the information you are looking for, please don't hesitate to contact the school office who will do everything that they can to assist.



ABOUT OUR SCHOOL

King Edward VI Lordswood School for Girls is a 6 form entry, non-selective, comprehensive school based in Harborne, Birmingham for 1070 students (154 students per year group). We are a diverse school providing excellent education for girls (and sixth form boys) aged 11-18. Although based in Harborne our intake often comes from further afield including Bearwood, Quinton, Smethwick and the city centre. Parents value the high standards of education provided at the school and therefore we have waiting lists in every year group and are willing to travel as required to secure a place at the school.

We are proud of our students. Generally they are kind, polite and hardworking. External visitors often comment about the excellent behaviour shown by our students. Ofsted (2024) stated - "There is a very calm and purposeful atmosphere throughout the school. Pupils show a clear understanding of the routines around school. Pupils say they can focus on their learning very well and want to succeed." This is achieved through mutual respect and kindness. If a student does not show the expected behaviour, we spend time trying to understand the cause of this and work with families/students to support them in changing their behaviour.

Due to the excellent behaviour, teachers can teach, and students can learn. As a result, outcomes are excellent. The school is consistently 'well above average' for progress 8 and we are proud that our sixth form outcomes placed the school in the top 10 post 16 providers in Birmingham.

We are very proud of our large co-educational sixth form that offers excellent progression for both boys and girls from Lordswood and the surrounding schools. Students benefit from having their own specialised sixth form centre which provides them with their own canteen, social space and teaching rooms.

The school first opened in 1958 and we are proud that we continue to improve and maintain the original building meaning that we have some great features that many new buildings do not e.g. a large school hall with a traditional stage that is used to host our annual awards evening, Christmas concert and school production, whilst also having some excellent refurbished areas that meet the needs of a modern education system e.g. new science labs, computer rooms.

We are incredibly fortunate to have significant grounds which include 3 playing fields, tennis courts and a 4G pitch. These not only benefit our students but also the local community including the numerous football teams, language schools and sports clubs who let our facilities. The income from which is directly reinvested into our students.

Our last ofsted inspection graded the school as 'good' in all areas. Stating that "this welcoming and empowering school inspires pupils to reach their potential. Pupils are ready to learn, respectful in conversation and resilient in the face of challenges. They feel safe in school. Pupils know staff are there to help them when they need it."

VISION AND VALUES (INCLUDING CHARACTER EDUCATION)

Mission statement - "Together, we thrive and add value to the world"

We are a school that firmly believes in working together to ensure that every student in our school can thrive and will continue to add value to their community throughout their life.

In order to achieve this vision, we equally appreciate both the academic value that high quality teaching provides but also the impact of enrichment opportunities that support wider emotional and social development brings to our students.

Our school values support this. We ask that the whole school community are:

- Ready

When we talk about 'being ready', this includes more than just coming to school with all the correct equipment. We want students to be ready for the next stage of their life - whether that is education, work or the life skills they need to be successful adults.

- Respectful

Being respectful includes respecting everyone within the school community. We are very fortunate to have such a diverse community that lives (on the whole) very harmoniously - even when we all have very different beliefs and cultures. You will very rarely hear raised voices at Lordswood because as adults we believe in role modelling how to resolve conflict in a kind, respectful and compassionate way. This was acknowledged by ofsted in our most recent inspection - "There is a very calm and purposeful atmosphere throughout the school."

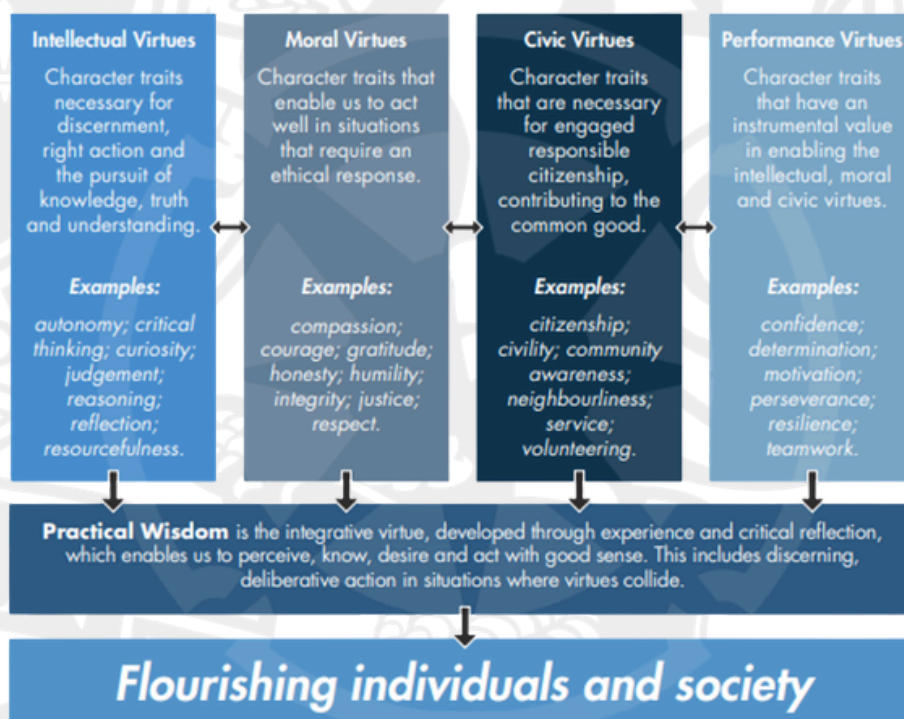
Our 'respect' value also extends to respecting ourselves by taking care of our physical and emotional health. Students are very good at speaking to our pastoral team when they have concerns and we are fortunate to have a team of counsellors that work in the school to support when extra help is needed.

- Resilient

We work hard to create situations where students can develop resilience. People aren't born with resilience, it is developed over time through the 7C's - competence, confidence, connection, character, contribution, coping and control. Each of these have to be developed or taught e.g. competence - is the ability to know how to handle stressful situations effectively. It requires having the skills to face challenges, and having had the opportunity to practice using these skills so that one feels competent in dealing with situations. As a school we aim to teach these skills then give students the opportunity to practice until they feel confident.

We use these three values to develop the 4 virtues of Character education. At Lordswood Character education is:

- Caught via positive school community, building relationships and having clear values e.g. modelling positive relationships
- Taught via the school curriculum e.g. curriculum plans include careers, British values, respect, diversity.
- Sought via experiences, events, trips, clubs and opportunities e.g. making a wide range of curriculum and enrichment opportunities available for all students.



STUDENTS WELCOME

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We always put students at the heart of every decision that we make and will continue to do so whilst we strive for constant improvement.



CURRICULUM

Our curriculum at King Edward VI Lordswood School for Girls:

- outlines the key knowledge that all pupils need to learn in order to be successful and ready to progress to their next stage of learning.
- reflects our culturally rich and diverse community. Celebrating our differences, we encourage pupils to respect themselves, others and the world around them.
- aims to develop a love of learning and scholarship that endures beyond the temporary. Pupils are supported to develop a resilient approach to learning, where knowledge is taught to be remembered and not just encountered.

All students at Lordswood experience a three year key stage 3 that encompasses all national curriculum subjects plus Drama. Students select their GCSE options in Year 9. At Key stage 4 all students study GCSEs in mathematics, English language, English literature, science (combined or triple), religious studies and MFL. Students then select either geography or history plus 2 additional GCSEs.

What makes our sixth form stand out is the flexibility that we offer students while still maintaining a small enough community that ensures that we can provide the support and guidance for each individual student. Our curriculum at sixth form encompasses 19 A Levels and 7 vocational subjects. Students can take all academic qualifications, all vocational qualifications or a combination of the two. We have level 3 qualification that allow students with slightly lower GCSE results to access qualifications that they can be successful at whilst at the same time providing an education that allows students to achieve the highest grades possible.

Our curriculum is planned from Year 13 to Year 7, every subject has a long term plan that demonstrates how the knowledge builds over time. This is then broken down further into medium term plans that provide further learning opportunities e.g. home learning, wider reading, British values. This level of planning reduces the workload for staff whilst still giving teachers autonomy.

At King Edward VI Lordswood School for Girls, our quality first teaching principles provide an ambitious model of what great teaching and learning should look like in practice. The principles underpin our CPD programme and quality assurance frameworks, giving us a common language for actionable feedback.

Each of the five principles is broken down into indicators (elements seen in strong teaching). There is a degree of overlap between the five principles and the elements of each are not intended to be an exhaustive, prescriptive list which reduces great teaching to a checklist. Instead, these principles and associated indicators serve to offer teachers an evidence-informed source that informs our approach to teaching and learning and to CPD.

Quality First Teaching principles	Indicators
1. Challenge & participation	Tasks should be selected to present an appropriate level of difficulty for each pupil (Desirable Difficulties) Tasks should move beyond surface level thinking and reproduction of facts or procedures to supporting pupils to build a schema of understanding that focuses on abstract concepts and connecting ideas. (high thinking ratio) Questions should be asked to promote pupils to connect and elaborate ideas. Tasks and teaching activities should be selected to involve all pupils (high participation ratio). Teachers have high expectations of pupils and a belief that pupils can succeed. (The power of high expectations - Pygmalion Effect)
2. Scaffolding – access to resources	Teachers draw attention to the learning journey by explaining the purpose of activities, how knowledge fits into the curriculum and what success looks like. Resources are designed and selected so that they are accessible to all learners. (Inclusion By Design) Complex tasks or teaching new knowledge requires scaffolding; starting with a simplified or limited version of the task so that all pupils are successful. Scaffolding is gradually removed as knowledge becomes more fluent and secure.
3. Explicit instructions – modelling and explanation	New knowledge is presented to pupils through concise, appropriate and engaging explanations and modelling. Teacher explanations and modelling should be designed to reduce cognitive load; by limiting the complexity and number of new ideas, breaking complex ideas into smaller steps, incorporating new knowledge into existing schema, minimising irrelevant or distracting input. Models are designed and selected so that they can be used by pupils to support them in the independent completion of complex tasks.
4. Cognitive load & memory	Resources and tasks should be designed and selected to account for the limitations of the working memory. Prerequisite knowledge is checked and if necessary retaught before new knowledge is taught. Tasks should be sequenced so that new knowledge builds upon prior knowledge that is accessible and fluent. Knowledge is repeatedly reviewed and revisited through practice so that it is secure and retrievable by the pupil
5. Diagnostic assessment	Questions should be asked to elicit and check student knowledge and understanding. Teachers use strategies to check the knowledge and understanding of all pupils. (e.g. active observation, cold calling, mini white boards, think, pair, share) Assessments should be formative in their design and implementation so that strengths and weaknesses can be diagnosed and identify useful next steps for teacher and pupil. Formative assessments are classified as high stake or low stake assessments. Teachers adapt and plan their teaching in response to what assessments tell them about pupil knowledge and understanding. Verbal and written feedback to pupils should move learning forward, by targeting specific learning gaps that pupils exhibit and provide opportunities for pupils to use feedback.



Our curriculum isn't just classroom based. We value the broad range of enrichment activities that broaden the curriculum beyond what can be achieved in the classroom. We are always looking for ways to enrich the learning of our students further and look forward to the new opportunities that new colleagues bring to the school.

PASTORAL CARE

All teachers at King Edward VI Lordswood School for Girls undertake the role of form tutor for one of the 6 forms in each year. In general, form tutors start with a form group in year 7 and will follow them throughout the school until they reach year 11. There is then a team of dedicated sixth form tutors that support and guide students.

Form tutors are supported by a strong and dedicated pastoral team. Each year team is led by a named head of year who will support the form tutor with any safeguarding concerns, attendance concerns, friendship issues and behavioural issues that they might have concerning students in their care.

In addition to the Heads of Year, the pastoral team also comprises of:

- Deputy Headteacher
- Inclusion and School Based Early Help Coordinator
- Intervention & Behaviour Manager
- Isolation Manager and Family Support Worker
- Post-16 Student Support Coordinator
- Behaviour, Mental Health & Wellbeing Mentor
- Attendance and Medical Needs Officer
- Post 16 Attendance & Bursary Support Officer
- Pastoral Student Support Administrator

The pastoral team are supported by a team of on site counsellors provided by Place 2 Be, Educational Welfare Officers, Malachi, Police School Liaison Officer and Careers Advisor.

We also have a large team of DSLs/first aiders and mental health first aiders who all provide 'on-call' support if a student needs help in lesson time.

Staff can also call for in class support if they require it e.g. a student hasn't arrived to their lesson. This means that teachers can focus on teaching and students can get the specialist support that they require.

As a school we endeavour to focus on the positives to encourage good behaviour. We use an online system called 'Class charts' to support our rewards system. All teachers can award points for students who demonstrate the school values, we tend to award on average 15 positive points for every 1 negative point and students can then use these points to purchase rewards.

We are a member of the OAKs collegiate, as such we are part of the OAKs sharing panel, this enables us to provide opportunities for students to experience other schools in the network if they are struggling to settle at Lordswood.

OUR STAFF

We strive to ensure that staff feel a strong sense of personal and professional fulfilment, pride and happiness within their role. We believe in investing in individual staff learning to support development across all members of our community. We work together to ensure that students get a rich classroom experience that secures their knowledge and enhances their understanding.

Our commitment to Continuous Professional Development and Learning:

- Membership to high quality professional associations
- Protected time within the school day to meet and develop as subject specialists
- A commitment to the full suite of NPQs, postgraduate qualifications (including Masters qualifications), apprenticeships and other higher level qualifications for staff
- Free access to TES articles
- Free access to the Key for School Leaders (not limited to school leaders)
- Free access to full suite of online learning provided by TES Develop
- Free access to Steplab training materials
- An open, collaborative culture for colleagues to learn from each other
- 50% of all CPD time to be within departments for subject specific development
- Opportunities to collaborate in foundation-wide professional learning communities
- Annual King Edward VI Academy Trust training day (in addition to standard training days)
- Access to Foundation Leaders in Education (FLEs) to support with subject specific CPD
- Annual OAKs Collegiate training day (network of schools in the South of Birmingham)



WELLBEING COMMITMENT

King Edward VI Lordswood School for Girls, we are committed to promoting positive mental health and emotional wellbeing to all students, their families and members of staff and governors. We are committed to creating a culture of collaboration, trust and mutual respect. Everyone within our community is treated with fairness and dignity.

We understand the role positive mental health and wellbeing plays in creating an environment where all are healthy, happy and achieve their best. Our open culture allows students' voices to be heard, and using effective policies and procedures we ensure a safe and supportive environment for all affected, both directly and indirectly, by mental health issues.

We put wellbeing at the heart of our school to ensure successful learning and commit our policies reflecting this. We aim to drive this message forward, and to ensure that mental health and well-being is "everyone's business" across the whole school community. We will strive to create an environment that has a whole school approach, in providing excellent mental health support, understanding and intervention.

We firmly believe that our staff are our greatest asset. They are the most significant factor in making Lordswood as successful as it is. Our students value our staff as role models, they appreciate the care and opportunities provided to them. Our students and staff have excellent relationships rooted in mutual respect. We therefore need to make sure that we care and support our staff so they can continue to be the best they can.

STAFF WELLBEING AT KEVI LSG

- Supportive, enthusiastic and committed colleagues
- Operate in line with school teacher terms and conditions
- Automatic enrolment in workplace pension scheme
- Subscribed to the DfE wellbeing charter
- Employee assist programme (including counselling services)
- Annual flu vaccination (for those who don't qualify under the NHS)
- Buddy system for first year of employment
- Workroom for all teachers
- Free laptop
- Free eye test
- Free exercise classes
- Free tea, coffee, milk and sugar
- Additional Trust training day each year
- Access to a range of CPD and training tailored to your needs
- Opportunities to develop both within the school and across the trust
- Catering on training days
- Only meeting/afterschool event per week
- Consistent night for all after school activities
- Online parents evenings
- Software to support with role completion e.g. studybugs, GCSE pod
- Staff recognition programme
- Staff wellbeing committee
- Social events (in school and out of school)
- Childcare vouchers scheme
- Cycle to work scheme
- Reprographics department to undertake printing
- Free car parking for all staff

STAFF PROFILES

“

I have never worked at any other school like Lordswood. The students are so kind and respectful. They genuinely enjoy communicating with staff and it's an absolute pleasure spending time with them. I never thought I would say this - but I honestly look forward to doing duties - just to find out what they will want to chat about that day!

I love that all staff feel like family, if you are having a rough day - everyone is there to help and support. There is literally nothing that staff won't do to help each other.

It really is a lovely community and I wouldn't want to work anywhere else

”

SLT

THE FOUNDATION: OUR MISSION

The King Edward VI Foundation is a diverse family of schools serving Birmingham and influencing beyond. We strive for excellence and through our forward-thinking and inclusive education, we seek to raise aspirations and transform lives.

Our schools are a rare combination of independent schools and academies, both selective and comprehensive, which have come together over the centuries since the establishment of King Edward's School, Birmingham in 1552. While the diverse nature of our schools is one of our greatest strengths, all parts of the Foundation share a common purpose and work together to realise our aspiration to make Birmingham the best place to be educated in the UK.

The Foundation comprises the King Edward VI Academy Trust, which hosts six grammar and six comprehensive academies serving some of the most disadvantaged areas of Birmingham, and a sponsoring charity (called The Schools of King Edward VI in Birmingham), which operates our two high-performing independent schools drawing students from across the West Midlands and the Foundation Office, which hosts our central services. The pupils and staff in our academies benefit greatly from this association, as indeed do those in the independent schools. It is a partnership based on mutual respect and shared values and one which demonstrates real charitable activity on the part of the independent schools and the historical Foundation behind them.

OUR ASPIRATION

To make Birmingham the best place to be educated in the UK

OUR VISION

To be a leader in transforming lives and futures through educational experience and opportunity, serving Birmingham and influencing beyond.

OUR MISSION

To empower our schools in the heart of the UK to deliver educational excellence, enabling our students, staff and partners to thrive.

OUR STRATEGY HAS THREE KEY PILLARS:

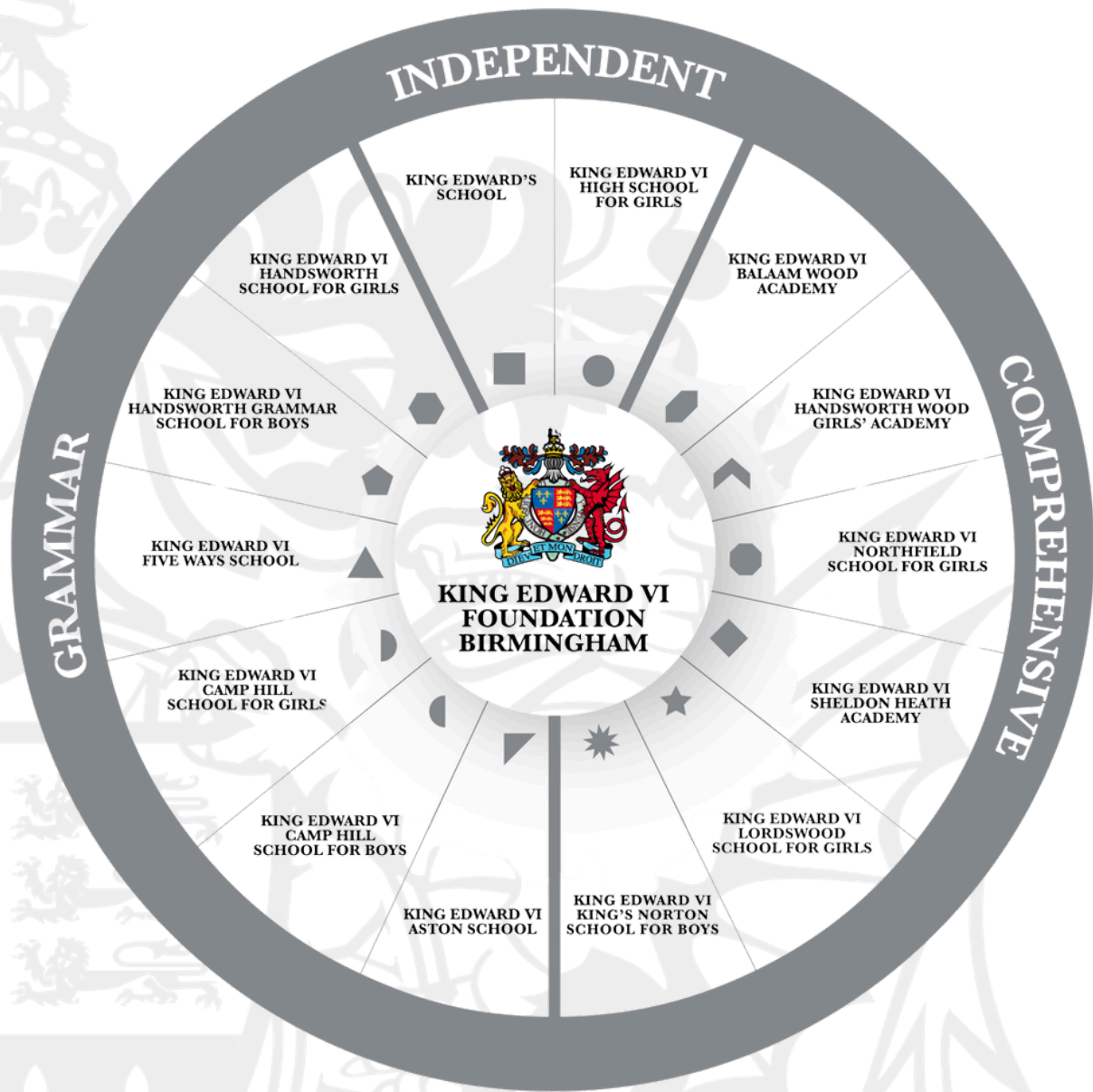
- Learning with us
- Working with us
- Partnering with us

THROUGH THIS STRATEGY WE AIM TO:

- Raise aspirations, providing opportunities and giving confidence alongside excellent academic standards
- Widen access and transform lives for all young people, no matter their background
- Encourage open-mindedness, equality for all, honesty, fairness, understanding and accepting the views of others
- Create a love of learning, which will foster creativity, imagination and the capacity to communicate
- Instil a sense of community and the desire to support and work with others
- Build character and relationships, along with a sense of morality, care and respect for others
- Ensure successful transition to the world of further study and work through strong academic outcomes.

TO SUPPORT US IN ACHIEVING OUR VISION, WE HAVE 6 VALUES:

ABOUT OUR SCHOOL



THE HISTORY OF THE KING EDWARD VI FOUNDATION

Organisation

Always remember to pack your bag the night before

Use your planner to record homework and check it regularly

Don't worry about your first week. All you will need is a pencil case!

If you have trouble finding a classroom you can look in your planner at the map or ask a teacher

Use post-it notes at home to help organise homework and to remember things for school

Ask at reception if you get lost or lose anything

Please hand in your mobile phone to reception before school and collect it at the end of the day. It will be kept in a safe place and you will not need it during the school day. Or, you can keep it switched off in your locker but do not keep it in your school bag.

Do not bring your bag to the canteen; leave it in your bag room or locker

Corridors are busy and can be noisy!

There are boys in the sixth form. They may look tall but they are very nice.

Friendships

Don't worry about keeping your old friends; you will make lots of new ones

The older girls are actually very nice!

Just be yourself

Do not be scared to ask anyone for help

Don't worry if you aren't in the same review group or lessons with your old friends; you will make lots of new friends!

Remember that everyone feels the same as you during the first two weeks! You are not alone in the way you feel

Some girls have come from schools without any friends at all so smile at every one to make them feel comfortable and happy

Be aware that sometimes old friendships change; sometimes the people you walk to school with at the beginning can also change

There are Year 11 peer mentors available to help with friendships or other personal issues

Looking after yourself

The toilets are closed during lessons, so make sure you go during break and lunchtime

If you ever need advice or help you can go to your review tutor, Mrs Penket (Achievement Co-ordinator), or Place2talk

If you start your period in Year 7 always carry spare sanitary towels in your bag or ask for one at reception

You can take bottles of water into lessons but not fruit juice or fizzy drinks

The canteen is open before school, during break and during lunch time

You will be given a lunch card to purchase items in the canteen. Your parents should top up your lunchcard with money through their Parent App. Or, you can pay money onto your card in the can-teen.

We don't use money in the canteen to buy food; we all use our dinner cards

Change and wash your clothes regularly including tights and socks

Wash your PE kit regularly too!

You may like to use deodorant

Get plenty of sleep

Try and walk to school for the exercise and to keep healthy and help the environment

Make sure that you arrive at school well before the bell rings

Eat a healthy diet

Get involved in school life!

Take part in any charity events to get praise slips

Be happy

Believe in yourself

See the start of Year 7 as the beginning of a fantastic future!

Help your review tutor in the mornings

Join lots of extra-curricular clubs

Find out where you can get extra help with homework (places like the learning base)

Volunteer to help on open evenings and whole school events • Take part in the school production and Christmas concert

Join a choir or orchestra

Follow the school rules and you can't go wrong!

Teachers want to help you so don't be afraid to come to us!

Timetable for the week

At Lordswood we operate a two week timetable: Week 1 and Week 2

Every single day we start school at 8.30am. This is the time we need to be in our form room so aim to arrive at 8.25 latest.

All lessons are one hour long

Break is at 10.55am for 25 minutes

Lunch is at 1.15pm for 40 minutes

We finish at 3pm



