



KING EDWARD VI
LORDSWOOD
SCHOOL FOR GIRLS

In-Year Admission Pack

2026



Together, we thrive and add value to the world

BE READY ✓ **BE RESPECTFUL** ✊ **BE RESILIENT** ⚡

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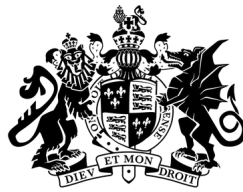
WELCOME TO THE TRUST

Hello Parents and students, I am the Headteacher of King Edward VI Lordswood School for Girls, and I am delighted that you have chosen our school as your secondary school. I am very proud of our Lordswood community, and know that once you join us, you will thrive here and benefit from our rich curriculum and extra curricular programmes.

Being at our school means you are part of the King Edward VI Foundation, Birmingham, which is a centre of outstanding education, respected in the city and across the country. We, as staff, feel it is a privilege to work for the Foundation and you will feel proud of being a part of it too, when you start your Lordswood journey.

I look forward to welcoming you, in person, to our wonderful school.

Mrs Cooney



KING EDWARD VI
LORDSWOOD
SCHOOL FOR GIRLS

School Year 2026 to 2027

Autumn Term 2026

Term starts: Tuesday 1st September 2026

Half-term: Monday 26th October to Friday 30th October 2026

Term ends: Friday 18th December 2026

Spring Term 2027

Term starts: Monday 4th January 2027

Half-term: Monday 15th February 2027 to Friday 19th February 2027

Term ends: Friday 25th March 2027

Summer Term 2027

Term starts: Monday 12th April 2027

Half-term: Monday 31st May 2027 to Friday 4th June 2027

Term ends: Wednesday 21st July 2027

Inset Days

Tuesday 1st September 2026

Wednesday 2nd September 2026

Friday 4th December 2026

Monday 4th January 2027

Monday 12th April 2027

Monday 7th June 2027

Times of the School Day

Registration/Assembly - 8:30 - 8:50

Period 1: 08:50 - 09:50

Period 2: 09:50 - 10:50

Break: 10:50 - 11:15

Period 3: 11:15 - 12:15

Period 4: 12:15 - 13:15

Lunch: 13:15 - 14:00

Period 5: 14:00 - 15:00

PASTORAL SUPPORT



Mr M McDonald
Family Support Worker &
Isolation Manager



Mrs L Betty
Deputy Headteacher
Lead DSL



Mrs A Uffindall
Early Help &
Inclusion Co-Ordinator



Ms D Baxter
Behaviour &
Wellbeing Mentor



Mrs P McKenzie
Behaviour Manager



Mrs J Clarke
Head of Houses



Mr H Cross
Associate Assistant
Headteacher Inclusion SENCO

FREE SCHOOL MEALS INFORMATION

From September 2026, eligibility for free school meals will be expanded to include children and young people from households receiving Universal Credit. As a result, many more families may now qualify for this support. This is known as Expanded Free School Meals. Parents must make an application to receive this support.

Apply here: <https://lsg.kevibham.org/about-us/free-school-meals/>

We strongly encourage all parents and carers to apply if they believe their child may be eligible. Applying is quick and straightforward. It could help reduce household costs and ensure your child has access to a nutritious meal at school.

Previously, some students remained eligible for Free School Meals under transitional protections introduced in 2018 during the introduction of Universal Credit.

These transitional protections are ending at the end of the 2025-26 academic year, which means:

- Eligibility is now assessed based on your current financial circumstances
- Some students may no longer be eligible if your circumstances have changed

We recommend all parents/carers who think they may qualify to submit an application as soon as possible.

Who is eligible?

Your child may be eligible for Expanded Free School Meals if you receive the following:

- Universal Credit

Your child may be eligible for Targeted Free School Meals if you receive any of the following:

- Universal Credit, provided you have an annual net earned income not exceeding £7,400 (£616.67 per month)
- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (without Working Tax Credit) with an annual household income below £16,190

In some circumstances, your child may also be eligible if their family has no recourse to public funds (NRPF). Please contact the school for further advice if this applies to you.

Applying for Free School Meals is important even if your child prefers to bring packed lunches, because the school receives additional funding for all students receiving Targeted Free School Meals called the Pupil Premium. This funding supports academic intervention, enrichment opportunities, and wider student support. It helps us continue to provide the best possible education and pastoral care for all students.

Does my child have to eat free school meals?

No. Pupils who are registered for free school meals don't have to eat them. If you're eligible but you want your child to have packed lunches, you should still register because the school will receive funding which can support your child in other ways.

How do I register?

You only need to register once, but an application will need to be made for each child attending the school. To register, please complete the online application form found on our website: <https://lsg.kevibham.org/about-us/free-school-meals/>

Alternatively, you can apply through the Birmingham City Council online system or contact the school for support.



LOCKER INFORMATION

RML provides lockers for pupils at King Edward VI Lordswood School for Girls.

The lockers are owned by RML and are available for students to rent on an annual basis. Rental costs are £30 per year allowing use from September through to July. Please note all bookings terminate at the end of the school year in July. We apologise but there is no discount for lockers booked late in the year.

The locker size is as follows:

Height: 450mm
Width: 300mm
Depth: 450mm

To guarantee a locker please book online at our website www.rentmylocker.co.uk

Lockers for September 2026 – July 2027 are available online from **12pm on 17th June**. Lockers are subject to availability please book early to avoid height/location disappointment.

All available lockers are shown online.

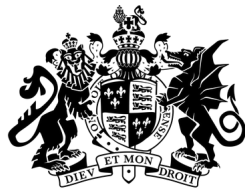
All rentals are subject to our terms and conditions which are available during the booking process.

Please note we are a separate entity from the school and all dealings will be directly with ourselves.

The Rent-My-Locker team

RentMyLockerLtd., UnitD, Batford Mill, Lower Luton Road, Harpenden, Herts, AL55BZ

Email: sales@rentmylocker.co.uk web: www.rentmylocker.co.uk



KING EDWARD VI
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SCHOOL FOR GIRLS

What equipment do you need for school?

Equipment

Make sure you bring the right equipment to school. You will need:

- Your planner (You will get this on your first day)
- Black ink pen (and a spare)
- Pencil (and a spare)
- Ruler
- Eraser
- Coloured pencils
- Exercise books and text books for each lesson
- Green ink pen
- Whiteboard pen
- Highlighter pen
- Glue stick
- Scientific Calculator – CasioFX-83FTX
- Protractor
- **Laser pens, correction fluid and Scissors are not allowed in school**

Other useful equipment may be:

- Pocket English dictionary
- Pocket Spanish/French dictionary (dependant on language studied)

Presenting Your Work

- You should use a black pen
- You should use green pen when peer, self assessing and improving work
- Underline titles and dates with a single line in ink with a ruler
- Record the date on the left hand side of the page and include the day and month
e.g. 1st September
- Your work should be identified as classwork (cwk) or homework (hwk) in the margin
- All worksheets must be stuck into exercise books
- Make sure you do not doodle on the exercise book cover or inside on the pages

Checking Your Work

Always check your work before handing it in. You can ask someone to help you. Remember you are trying to improve on your previous best:

- When correcting your own work, rule once through each mistake
- Use a dictionary or spell-checker
- Ask yourself, is this the best I can do?
- Use green pen to self or peer assess work

DAY UNIFORM-KS3/KS4 (Quick guide)

Hair –blue/black hair accessories only. Natural hair colour only

Makeup –not allowed

Jewellery –one plain silver/gold stud in each earlobe. No necklaces, rings, bracelets.

Shirt –open or closed neck, we don't mind which.

Closed neck –the top button must be done up

Open neck shirt – vests/t-shirts must not be visible

Badges –year badge must be worn every day

Tie –if you wear a closed neck shirt, you must wear a tie. Must show at least 4 gold stripes.

Jumper –optional. If too hot this must be removed before the blazer. We should never see a student wearing a jumper without a blazer

Blazer –navy, with school logo on the pocket, must be with student at all times, must be worn on corridors. Only piece of uniform that has to be purchased from school approved supplier.

Trousers –navy, tailored trousers only. Should not be tight fitting nor stretch material. Must be long enough to cover the ankle bone. We do not allow cropped trousers.

Skirt –navy in colour, can be pleated or straight. Should not be stretchy material e.g. not lycra. Should not be rolled at the top. Must be knee length. Please buy slightly longer to allow for growth. We do allow skirts to be up to 2cm above the knee in the summer term due to growth.

Shoes –plain, low heel, business like shoes. Must not look like trainers/pumps. Must be leather or leather look (e.g. 'can be polished' - no fabric). Boot allowed under trousers

Socks –should be blue or black. Ankle or knee length. Should be plain (no patterns or bows)

Tights –should be blue or black. Should be plain (no patterns)

DAY UNIFORM–KS3/KS4 (detailed)

BLAZER	Navy blazer, KEVI logo on the left hand pocket. Must be worn in the corridors during lesson changeovers. Can be removed with staff permission in lesson if the room is warm, however it is expected that the optional jumper is removed before the blazer.
BADGES	Year badge must be worn at all times on the left lapel of the school blazer. A charge will be made to replace lost badges. Only pin badges provided by the school are permitted to be worn on the school uniform. One appropriate charity pin badge can also be worn as long as it is non-partisan or non-political (in line with DfE guidance).
WHITE SHIRT	Plain white shirt with either open neck or button up neck. If wearing a button up neck, the top button must be done up at all times and tie must be worn. Shirts should be tucked in all at all times. A plain white vest or t-shirt can be worn underneath but must not be visible through the shirt or above the neckline of the shirt e.g. a round neck top should not be worn with an open neck shirt.
SCHOOL TIE	If wearing a button neck shirt, the school tie must be worn at all times with at least four gold stripes showing below the knot, the knot should cover the top button of the shirt.
JUMPER	This is an optional piece of uniform. Plain navy, V-necked jumper with the option of KEVI logo added. If worn, the jumper must be worn under the blazer, not instead of the blazer. Jumpers should not be tucked in to skirts/trousers or tied up at the back. Cardigans, hoodies, sweatshirts and similar are not allowed to be worn at any time on school site. When jumpers are not being worn, they must be placed in the student's bag or locker (not worn around the waist or over shoulders).
SKIRT	Plain navy blue. The length of the skirt should be knee length. It should be no longer than mid-calf. We do allow skirts to be up to 2cm above the knee in the summer term due to growth. The waistband should not be turned over. Split skirts or skirts in denim, corduroy, knitted wool, or stretch fabrics are not allowed.



DAY UNIFORM-KS3/KS4 (detailed)

TROUSERS	Plain navy blue, full length, straight legged, tailored trousers. Trousers in denim, corduroy and stretch fabrics or skin tight trousers are not allowed. Skinny fit and tapered trousers are not acceptable. Cargos are not permitted. Trousers should cover the ankle bone. Ankle length/cropped trousers are not permitted. Belts, if worn, should be plain.
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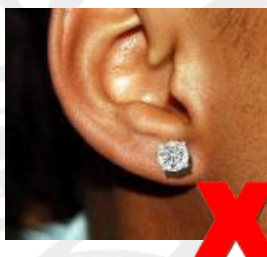


SOCKS/ TIGHTS	Plain socks/tights in navy blue or black. Socks/tights should not have any ribbons or patterns on them. Socks should be knee or ankle length.
HEAD SCARVES	Any plain navy blue headscarf can be worn. Skull caps, if worn, should be plain and the same colour as the headscarf. Lace or beading is not permitted. The headscarf should be worn in a way as to allow the logo on the school blazer or jumper to be visible.
SHOES	Shoes should be plain black leather or fake leather with low heels (no higher than 2.5cm). Flat, low ankle boots (no more than eight eyelets if of a lace up variety) can be worn under trousers, trouser should not be tucked into boots. Full length/knee length boots are not permitted. Boots are not permitted with skirts. Large decorative bows and buckles etc are not allowed. Sandals, platform shoes, high heeled shoes, fabric shoes, pumps and trainers (or look like trainers) are not acceptable. Shoes with coloured logos are not permitted e.g. Kickers. Coloured stitching is not permitted. Soles should be black.



ACCESSORIES–KS3/KS4

JEWELLERY	One small, discreet religious symbol can be worn as long as it is not visible. One wrist watch, not a smart watch, is permitted. One plain, silver or gold stud, which must not be jewelled style, in the lower lobe of each ear is permitted. Piercings of any other description are not allowed. No other jewellery is permitted e.g. no rings, bracelets or necklaces. If your religion requires you to wear more than one item, please discuss this with your child's head of year/pastoral manager.
HAIR STYLES	Hair must be of a natural colour. If extensions are worn, they must not be a different colour to the hair. Hair accessories (hair bands, bobbles, slides etc.) must be discreet and navy blue or black only.
COSMETICS	Temporary tattoos, false nails, coloured nail varnish, coloured contact lenses, non-medical tooth attachments (e.g. tooth gems), stickers on the face and make-up are not allowed. Henna is permitted following a religious festival, however students are not permitted to have henna on hands during examinations. We encourage families to consult the school calendar prior to having henna applied. We do not permit students to write on their hands. If students do have writing on their hands, they will be asked to remove it.



OTHER ITEMS –KS3/KS4 (detailed)

COAT	A warm, waterproof coat is advised as we do encourage students to spend time outside during break and lunchtimes. Hoodies, tracksuit tops and denim jackets are not suitable as outdoor wear. Students are not permitted to wear coats in the school building. Coats should be stored in lockers. Students without a locker will be required to carry their coats with them. Gloves and non-religious scarfs should be removed upon entry to the building e.g. woollen scarfs.
BAG	All students should bring a suitably sized school bag to school on a daily basis. School bags should be able to carry at least one A4 folder and a pencil case and should not contain any offensive or political messaging. Students should bring a pencil case containing at least two black pens, two pencils, one green pen, a white board pen, a ruler, a calculator, a glue stick and an eraser. Students should bring their school planner to school on a daily basis.
WATER BOTTLE	Reusable water bottles containing still water are required on a daily basis. Fizzy pop and energy drinks are not allowed. We encourage students to label water bottles with their name. During examinations only clear water bottles will be permitted in to the exam hall.
MOBILE PHONES	Mobile phones are not allowed to be used on the school site, this includes before and after school. Students in Year 7 -11 are not allowed to have a mobile phone on them during the school day. Mobile phones which are brought into school must be turned off and stored in the student's locker or handed in at the start of the school day. Any mobile phones belonging to Y7-Y11 students that are seen on the school site will be confiscated in line with the mobile phone policy (including on the internal path leading into or out of school). Sixth form students are permitted to carry their phones with them, but they should not be seen in the main building. Sixth form students are permitted to use their phone in the Sixth form social area only. Sixth form students are not permitted to use their phones to take photographs or video footage of staff or students.

NON-UNIFORM DAY –KS3/KS4 (detailed)

NON-UNIFORM DAYS DRESS CODE	On occasions when students are permitted to wear their own clothes (charity fund raisers, school trips and visits), it is important that students dress appropriately as the school is still a working environment. • Hats should be removed inside the school building. • Slash jeans should not be worn. • Skirts, shorts and dresses should be at least mid-thigh length • Usual school rules still apply to hair colouring. The following clothing is not allowed: • see-through clothing (e.g. see through blouses), • strapless or spaghetti strapped tops, • clothing that reveals the midriff, • clothing with inappropriate logos or slogans, this includes clothing that could be considered political or partisan. • flip flops, high heels, crocs or backless footwear. • Large hooped earrings are not permitted for health and safety reasons. • Nail extensions/false nails are not permitted for health and safety reasons. Moderate makeup and nail varnish is permitted on a 'non-uniform' day but should be removed before the following school day.
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ADDITIONAL INFORMATION

Confiscation of property: Any other which break the school rules will be confiscated, placed in an envelope and locked away and will be returned at the end of the half term in which they have been confiscated. All confiscated items need to be collected by a parent/carer and a letter will be sent home giving a time and date that the confiscated property can be collected. If items are not collected at the specified time, a further letter will be sent out and, should the item not be collected by this time, it will be discarded.

Enforcement of the uniform policy: It is the responsibility of parents to ensure that their daughter comes to school in the correct uniform. If there is a legitimate reason a note should be provided in the student planner. Failure to have a note from parent will result in a sanction being issued to the student. Please do not phone reception about missing/incorrect uniform as they will not have the capacity to pass this message on to all staff.

Form Tutors are expected to check uniform on a daily basis and students who are not in the correct uniform will be given a negative behaviour point. Repeatedly wearing incorrect uniform can lead to students being issued sanctions, sent home to change or being placed in isolation. Please see the school behaviour policy for more details.

All clothing and property should be clearly marked with the owner's name.



PE UNIFORM –KS3/KS4 (Quick guide)



Hair –needs to be tied back e.g. polytail/plaits

Headscarf –needs to be removed, or replaced with a close fitting, stretch sports hijab. This is for health and safety reasons.

Jewellery –ALL jewellery must be removed and stored in student bags.

T-shirt (compulsory) –Truex Akoa navy/white t-shirt with school logo. Must be purchased from approved supplier

Navy Rash vest (optional) –if students require extra warmth or prefer not to show their arms, they can wear a rash vest underneath their t-shirt

Jumper (compulsory)–Truex navy fleece with school logo. Must be purchased from approved supplier

Students can pick to wear any of the following:

- Plain navy tracksuit bottoms without patterns or logos that cover the ankle bone
- Navy and white Trutex Akoa panelled skirt
- Navy and white Trutex Akoa panelled shorts without a logo
- Navy and white Trutex Akoa track pants
- Navy and white Trutex Akoa leggings with KEVI logo on the ankle (these can only be purchased from the approved supplier)

White sport socks OR Akoa navy and white sports socks. Students MUST change socks for PE.

Astro Trainers –must be Astro trainers, not fashion pumps. Astro trainers are required to use the 4G pitch.



PE UNIFORM –KS3/KS4 (detailed)

All students must have the following school fleece and t-shirt.

T-SHIRT	Navy and white Trutex Akoa unisex polo shirt with the KEVI logo.
JUMPER	Trutex Akoa navy fleece with the KEVI logo.
<i>Families can then select which of the following items best suits their child's' needs (please note that students will take part in outside and inside activities throughout the year):</i>	
SHORTS	Navy and white Trutex Akoa panelled shorts without a logo
SKORTS	Navy and white Trutex Akoa panelled skort without a logo; navy and white Trutex Akoa panelled shorts without a logo
LEGGINGS	Navy and white Trutex Akoa leggings with KEVI logo
JOGGERS	Navy and white Trutex Akoa track pants without a logo Plain navy tracksuit bottoms without patterns or logos that cover the ankle bone;
<i>Additional guidance:</i>	
RASH VEST	Plain navy rash vest without logos can worn under the t-shirt for extra warmth or for modesty purposes, please note that this cannot be worn as an alternative to the t-shirt.
HEAD SCARF	In line with AfPE guidance, if students wish to wear a headscarf for PE, then it should be a sports hijab (i.e. stretch material, close fitting with no pins) -this is for safety reasons. Alternatively headscarves can be removed for PE lessons.
HAIR	Long hair must be tied back every lesson. Students should bring a hair bobble if they don't normally have their hair tied back in school
JEWELLERY	Please note that all jewellery must be removed for pe lessons including earrings, watches, bangles and any other items deemed unsafe by any member of staff.
SOCKS	Socks must be Akoa navy and white sports socks or plain white sports socks. Students should not wear the same socks for PE as they do for the rest of the school day, this is for hygiene reasons
ASTRO TRAINERS	All students should have a pair of astro trainers with non-marking soles for all lessons. Astro trainers are essential so students can safely use the 4G pitch when weather is poor. They are also suitable for use in the sports hall. Purchasing Astro trainers will avoid the additional cost of purchasing moulded football boots in addition to trainers. High-top boots and other 'fashion wear' pumps are not permitted as they do not offer the correct level of support.

Students who have PE first lesson will be permitted to wear their PE kit to registration. They will be required to bring their usual uniform to get changed in to after PE. Failure to bring the correct uniform to change into could result in students being removed from lessons/sanctions imposed (in line with school behaviour policy). Students who have PE last lesson will be permitted to wear their PE kit home.